

# On-Line Payments

The City of St Marys can now receive payments for Property Taxes, Water/Sewer and Sanitation on line.

Go to the following web page: [www.ci.st-marys.ga.us](http://www.ci.st-marys.ga.us).

1. On the top of the screen on the left hand side of the page, click on resident.
2. Click on the ONLINE BILL PAY option.
3. Select one of the following actions:

## **A. Search & Pay Property Taxes**

You are required to enter the tax year and bill number or map number, block number, and parcel number. These digits are located on your tax bill. If you need assistance call 510-4048 or 510-4024.

## **B. Search & Pay Utility Bill**

You are required to enter a 4-digit route number, a 5-digit sequence number & a 2-digit consumer number. These digits are the same as your account number and may be found on the top right hand corner of your bill. If you need assistance call 912-510-4000 and press 1 to be connected to the water department.

To pay your Property Taxes you will need the Tax Year with Bill Number or Map and Parcel .

Payments can be made with any major credit card and Debit/Check cards.

There is a small convenience fee charge. This website is secure and will not compromise any personal information.

If you have any  
further questions, you may  
call  
City Hall  
at  
(912) 510-4000



*City of St. Marys*  
418 Osborne Street  
St. Marys, Georgia 31558  
912-510-4000

*City of St. Marys*



*Direct Draft  
And  
Online  
Payments*

Let us draft your utility  
Bill from your account  
OR  
Pay Online!  
No more checks to write.

*Make paying your bill  
easy with Direct Draft*



The City began offering automatic draft for customers to pay for Water/Sewer and Solid Waste services as of June 1, 2003.

When you sign up, the draft will take two billing cycles before it will begin. (Example—if you sign up before June 30th we will draft out your first payment on August 15th)

You are responsible for making sure the payment is submitted for the first billing cycle after enrolling. No late fees will be removed if payment is not made.

There will be a \$30.00 NSF charge for all returned unpaid drafts.

If the 15th falls on a weekend, the City will then draft the payment on the following Monday.

### How To Enroll

1. Complete and sign the attached authorization form.
2. Include a voided check or a deposit slip.
3. Return your completed information to City Hall or mail to the address on the back.

## CITY OF ST MARYS

### AUTHORIZATION AGREEMENT FOR AUTOMATIC DRAFTS (ACH DEBITS)

I (we) hereby authorize the City of St. Marys, hereinafter called CITY, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) checking  savings  account (select one) indicated below at the depository named below, hereinafter called DEPOSITORY, to debit and / or credit the same to such account.

DEPOSITORY NAME \_\_\_\_\_  
BANK OFFICE \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP  
CODE \_\_\_\_\_  
ROUTING & TRANSIT # \_\_\_\_\_  
ACCOUNT # \_\_\_\_\_

This authority is to remain in full force and effect until the CITY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford CITY and DEPOSITORY a reasonable opportunity to act on it.

NAME \_\_\_\_\_  
Acct# \_\_\_\_\_

SIGNATURE \_\_\_\_\_  
DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_  
\_\_\_\_\_

DATE \_\_\_\_\_  
Please attach a voided check if a checking account is selected or a deposit slip if a savings account is selected.

## The Benefits of Direct Draft And Online Payments

- ° You save time— no more checks to write and mail.
- ° Save money on postage and envelopes.
- ° You know when your payment is made.
- ° Your payment can not be lost in the mail.
- ° No more late fees.