

### FIELD PROCEDURES:

Having the right tools and equipment to work with will make your job easier. The equipment identified below will be kept in your vehicle when possible.

1. Ketch-All pole
2. Snake tongs
3. Flash light
4. Heavy gloves
5. Cadaver bags
6. Disposable gloves
7. Throw net
8. Tranquilizer, syringes, needles
9. All necessary record forms
10. Humane live traps

### DEAD ANIMAL REMOVAL

ACOs are not responsible for the removal of dead animals from private property. This includes domestic animals or wildlife. Dead animals on the county roadways will be removed to the licensed animal shelter, provided it is feasible to do so.

### SENIOR CITIZENS

ACOs will assist senior citizens whenever necessary, within reason and scope of the Animal Control Ordinance.

### MUTUAL AID

County ACOs will answer any calls within any City limits of Camden County with the appropriate agreements/contracts in place, *or* to answer the call of assistance from a Police Officer.

### 911 PROTOCOL

Dispatchers shall enter all calls for service into the computer system and a CAD sheet shall be printed and held for pickup by an Animal Control Officer. Calls may be given over the phone or radio to improve response times, but are not in lieu of a printed copy.

ACOs will only be called out after hours for biting/vicious animals endangering humans or other animals, when a Sheriff's Deputy/ State Trooper is requesting assistance in removing animals from accident or arrest scenes, or for extremely sick or injured animals. Animal Control *will not* respond after hours for stray animals or unwanted pets.

### CALL PRIORITY:

All calls and complaints you receive during regular hours will be handled in this priority order:

1. Vicious or biting animals
  - a. Animals that have bitten a human or another animal
2. Sick or injured animals
3. Strays
4. Unwanted pets

ACOs shall be in proper uniform when on duty.